



Morning Star Sanctuary, a biblically-based organization that exists to provide refuge for victims of domestic violence and their children consistent with AGAPE's Mission and Statement of faith, is now hiring for the following position:

Position Title: Shelter Supervisor

Reports to: Residential Manager

Purpose: To provide service management, advocacy, support, crisis intervention, safety planning, assessments, and follow-up services to survivors of domestic violence and their families.

Duties and Responsibilities:

Direct Services: Provides assessments, advocacy, safety planning, crisis intervention, community resources. Works directly with victims to determine areas of need, set goals and develops a service management plan. As needed assigned facilitate support/education groups for victims.

Administrative: Answer phones (hotline or crisis calls), assist victims with required paperwork and program intake. Provide information, linkage and referral with service providers, administrative team support

Reporting: Document client interactions and crisis interventions into database software, communicate shift details with supervisors

Supervision: Supervises full-time, part-time and PRN shelter advocates, delegate shift responsibilities and needs to advocates, assists Residential Manager in decision making process when assessing suitability for clients in the shelter

Qualifications:

Must be a competent professional with excellent interpersonal and communication skills, maintain confidentiality, ability to take initiative, conflict management, culturally sensitive, team focused and collaborative, and ability to clearly/objectively document information.

Qualifications include:

- BA/BS in human service field or equivalent training and work experience
- Experience in crisis intervention and working with victims of domestic violence preferred
- Experience in management and possesses leadership skills
- Team player with strong decision-making skills
- Proficient in MS Office

AGAPE's Purpose:

In accordance with AGAPE's Mission and Purpose, all staff of AGAPE and any program of AGAPE will be an active member of a local church and serve in harmony with AGAPE's Statement of Faith signed annually by all those who provide services on behalf of AGAPE.

**Please forward resume with cover letter to Kim Wilson, Residential Manager @
opportunities@agapenashville.org**

No person on the grounds of race, color, national origin, disability, age, religion, or sex shall be excluded from participation in, or be denied benefits of, or otherwise be subject to discrimination of services, programs, or employment provided by AGAPE and its contracted agencies except as allowed by federal law.